

MOULTONBOROUGH, TUFTONBORO, WOLFEBORO  
**Joint Board Meeting for the  
IMA on Aquatic Nuisance Plant Control**

**February 13, 2013  
Meeting Minutes**

**Present:** Ken Marschner (Wolfeboro), Linda Murray (Wolfeboro), David Owen (Wolfeboro-Alternate), Karin Nelson (Moultonborough-Alternate), Al Hoch (Moultonborough), Dan Duffy (Tuftonboro), and Bill Marcussen (Tuftonboro).

**Absent:** Carter Terenzini (Moultonborough [other pressing duties]), Dan Williams (Tuftonboro)

As Carter Terenzini is absent from this meeting, Karin will sit as a full voting member for Moultonborough in this meeting.

**Call to Order:** Chairman Ken Marschner called the meeting to order at 9:00 AM, and reviewed outstanding issues before the Committee.

**Minutes:** The minutes of the meeting of December 19, 2012 were reviewed. There were only a couple of minor corrections noted, specifically in Other Business A. where it makes reference to \$5K, it should read \$3,500, and a typographical error in Other Business C where “had pulling” should read “hand pulling”. A motion was made by Bill Marcussen and seconded by Karin Nelson to approve the minutes of the December 19, 2012 meeting as amended with these two minor corrections. Unanimously approved.

**Financial Report:** Dave Owen provided copies of a new financial report dated February 12, 2013, which he stated is essentially the same as the last financial report, as there have been no financial transactions since the last report. However, there was noted a small discrepancy (\$0.20) between the last report the new one. Mr. Owen said he would check with Finance Director Peter Chamberlin, who prepared the report about the discrepancy.

**Old Business:** Report on findings to analyze potential DASH re-configuration use

Al Hoch reported the subcommittee’s recommendation is to sell one of the DASH units. The cost of reconfiguring one of the DASH units might cost in the range of \$9,000-\$11,000, but it’s difficult to say with certainty what the cost would be as the parts and equipment needed are hard to find. Such a reconfigured DASH boat may have generated an additional \$7,500 in revenue last year. Al Hoch also reported that that John Jude of Aqualogics may be interested in buying one of our DASH boats.

Ken Marschner noted that use of DASH units is on a downward trajectory in 2013. Wolfeboro is projecting only 12 days of DASH use in 2013. Bill

Marcussen reported that Tuftonboro has 5 days of DASH use in its budget in 2013, plus another 10 days of DASH use covered by a State grant.

Linda Murray summarized the options that are being presented to the Milfoil Joint Board as follows: (1) to sell one of the DASH boats and keep the cash; and (2) to reconfigure one of the DASH units to make it more useful.

#### Review of Finding of Subcommittee and proposed actions

##### 1. Review of sources vs. uses 2013

Ken Marschner stated that our income for 2013 is pretty well known. It consists of the carry forward balance of last year (\$18,334), the Towns' membership contributions (\$4,500), and projected revenue from DASH units, which he projected at \$6,125, for a total of about \$29,000 in income for 2013. Projected expenses for 2013 are about \$10,850, with the contract costs with New Hampshire Lakes being a major variable, depending on whether they will agree to reduce their administrative charges this year, as they will not need to recruit and qualify any additional divers this year. He noted that this would appear to leave our financial situation OK through to the end of 2013.

##### 2. Final Harvesting Schedule

Ken Marschner noted that we need to get our schedule of milfoil harvesting in the three towns to Andrea at New Hampshire Lakes by February 28<sup>th</sup>. Karin Nelson reported that Bobby Patterson is going to try to carry forward his father's business in Moultonborough.

Bill Marcussen discussed our original hopes and expectations as a group have not all come to fruition. While Wolfeboro initially experienced a reduction in daily contractor rates after the formation of the Milfoil Joint Board, other communities have not seen such savings. Initially, it was hoped that the group's efforts would lead to more certified contractors getting in the business and providing more competition and lower prices, but the insurance requirements have created a barrier to entry. Ken Marschner pointed out that workers compensation insurance is statutorily required if there is more than 1 diver. Bill Marcussen pointed out that it is now less expensive to hire a diver directly through DES than through the MJB, so that MJB towns are paying more than if they hired divers through the State.

Linda Murray pointed out that it was originally hoped that other towns would join the Milfoil Joint Board effort, but that hasn't happened. She stated that Alton is working on its own with a dive contractor.

Bill Marcussen summarized by stating that we have lots of excess capacity for use of our 2 DASH units, and that perhaps we need to include New Hampshire Lakes in an effort to market use of our rental DASH units. Ken Marschner will arrange a meeting with NH Lakes before the next board meeting.

## Internal Billing Structure

Ken Marschner stated that we have the following options for off-setting the NH Lakes administrative fees

- i. Add 2% as a MJB fee to all NH Lakes billings for us;
- ii. To have no fixed administrative fee from NH Lakes and to let them add their administrative fees to their billings
- iii. Increase daily use fees to first year levels (not recommended)
- iv. Selling a boat

Al Hoch presented an alternative of raising the member Towns' yearly contributions to offset the "static" charges and he provided a spreadsheet with three different levels of contribution depending on the budget with the last one remaining at \$1,500 with the outright sale of one DASH unit and a lean budget.

Linda Murray said that we're too far along in our budgeting process to alter the budget for 2013. In her view, these options are geared toward 2014, which is our last year of our contract with NH Lakes. Bill Marcussen agreed that it is premature to sell one of the boats. In addition, Dave Owen pointed out that we would likely have to notify our funding sources about selling a boat to see what concerns or conditions they would have. It was generally agreed that we need to explore rental of the boats or expand membership to other towns.

### 3. Primex Waiver for rental agreement and Operations Manual

Dave Owen indicated that he will send the draft indemnification agreement into Primex to have them review and comment on it. Bill Marcussen agreed that he could provide some additional verbiage to the Operations Manual.

### 4. Suction Engine Exhaust Modifications

It was agreed that suction engine exhaust modifications are needed on both boats. Bill Marcussen agreed to take on this project. It was moved by Linda Murray, and seconded by Al Hoch, to authorize the expenditure of up to \$500 for Bill Marcussen and Ken Marschner to make these repairs and buy the necessary supplies. The motion was approved unanimously.

## New Business:

### 1. 2013 Contract with Lanes End Marina

It was noted that the proposal from Lanes End Marina contains only a \$97 increase for 2013 for both DASH units. It was moved by Bill Marcussen, and seconded by Al Hoch, to approve entering into a contract with Lanes End Marina to service and repair the two DASH units in 2013. The motion was approved unanimously. Dave Owen will take care of notifying Lanes End Marina of the contract award.

### 2. Contract with Scott Lawson Group for Air Testing Services

It was noted that there is no change in the costs from Scott Lawson Group to do the air testing again in 2013. It was moved by Bill Marcussen, and seconded by Al Hoch, to approve a contract with the Scott Lawson Group to do the air quality testing in 2013. The motion passed unanimously.

**Other Business:**

1. MJB Annual Report for 2012  
Ken Marschner reported that the annual report for the Milfoil Joint Board was complete and sent to the participating towns.
2. DASH Boat Registrations for 2013  
Ken Marschner reported that he had taken care of getting the new DASH boat registrations through the DMV.
3. Legislative Update  
Ken Marschner reported that H.B. 292, relative to out-of-state boats requiring a milfoil decal, has been put into an interim study. H.B. 527, relative to abolishing the Exotic Aquatic Weeds & Species Committee, has yet to be heard.
4. Other  
Ken Marschner reported a problem with sanitation of air hoses, which was a problem last year. Ken has spoken with Tom Wachsmuth of Dive Winnepesaukee about the problem and he has agreed to clean the hoses.

At this point, Al Hoch made a motion to continue into 2013 as currently budgeted, but explore other options for 2014, while using the “lean” budget for 2013, to include reducing the NH Lakes administrative fees. Linda Murray seconded the motion, upon which it was unanimously approved.

Al Hoch then made a second motion, to explore the options of selling a DASH boat outright or planning on replacing it with a smaller boat, differently configured. Linda Murray again seconded this motion, after which it was approved unanimously.

Ken Marschner stated his intent to step down as chairman of the Milfoil Joint Board in June, citing other commitments.

**Day and Time of Next Meeting:** It was agreed that the next meeting of the Milfoil Joint Board will be on Thursday, March 14<sup>th</sup> at 9:00 AM at the Tuftonboro Town Offices. The meeting was adjourned at 11:39 AM

Respectfully submitted,

David Owen, Acting Clerk